

**IEEE SA STANDARDS BOARD PATENT COMMITTEE (PatCom)  
MEETING MINUTES  
04 December 2023  
New Brunswick, NJ, USA and Teleconference/Webex  
4:00 p.m. – 5:00 p.m. ET (UTC-5)**

**Attendees**

**Members Present:**

Yvette Ho Sang, Non-voting  
Gary Hoffman  
John Kulick, Chair  
Joseph Levy  
Kevin Lu  
Robby Robson  
Don Wright

**Members Absent:**

None

**IEEE Staff:**

Teresa Belmont  
Jennifer Biolsi  
Hermann Brand  
Karen Evangelista  
Joshua Gay  
Jonathan Goldberg  
Konstantinos Karachalios  
Soo Kim  
Kelly Lorne  
Suzanne Merten  
Erin Morales  
Tania Olabi-Colon  
Dave Ringle, Administrator  
Alpesh Shah  
Malia Zaman

**IEEE Outside Legal Counsel:**

Claire Topp – Dorsey & Whitney LLP

**Guests:**

Sara Biyabani  
Brian Dorini  
Doug Edwards  
Latonia Gordon  
Guido Hiertz  
David Law  
Meng Lu  
Daleep Mohla  
Paul Nikolich  
Glenn Parsons  
Annette Reilly  
Jon Rosdahl  
Lachlan Scully  
Mike Sirtori  
Dorothy Stanley  
Barry Tilton

1 CALL TO ORDER

Chair Kulick called the meeting to order at 4:00 p.m. ET (UTC-5) and welcomed everyone to the meeting.

There was a round of introductions by the PatCom Members.

Dave Ringle read the names of the remaining attendees.

It was noted that the meeting was quorate.

2 APPROVAL OF [AGENDA](#)

**There was a motion to approve the agenda. In the absence of objection, the motion was approved.**

3 APPROVAL OF 20 SEPTEMBER 2023 MEETING [MINUTES](#)

**There was a motion to approve the 20 September 2023 meeting minutes. In the absence of objection, the motion was approved.**

4 ADMINISTRATIVE STATISTICS

Dave Ringle reported that there were 9 LOAs that had been accepted since the September 2023 PatCom meeting. [6 LOAs with licensing assurance; 3 D.1.d LOAs {that did include the required specific information}]

5 OLD BUSINESS

None.

6 NEW BUSINESS

None.

7 [NEXT MEETING](#)

The next PatCom meeting will be scheduled to occur on 19 or 20 March 2024 in London, UK.

8 ADJOURNMENT

Chair Kulick thanked the PatCom Members for their service in 2023.

There being no further business, the meeting was adjourned at 4:07 p.m. ET (UTC-5).