

Attributes for consideration of project proposals submitted to the IEEE SA Entity Collaborative Activities Governance Board (CAG)

Instructions:

There are two sections to this form.

- **Section A is for submittal of new projects to create an IEEE standard.**
- **Section B is for submittal of projects that revise an existing IEEE standard.**

Please complete Section A **or** Section B, as applicable.

Section A for submittal of new projects to create an IEEE standard:

Please supply information about the following criteria:

- Market potential.
- Technical feasibility.
- Readiness for standardization.
- Distinct identity (substantial technical merit when compared to other standards).
- Adequate participation (at least three entities who are or are willing to become voting members in the project [*Note: IEEE SA entity membership will be required.*]).
- Whether the submitter has reached out to any IEEE Societies/Standards Committees, which ones, and what responses were received.
- Candidate Working Group Chair – Include the name and IEEE SA entity affiliation of the individual who would like to become the Working Group Chair. Please detail that individual's experience in standards development, noting any experience and leadership roles within IEEE.

[*Note: The Working Group Chair will be required to complete the Working Group Chair Fundamentals course and the Understanding IEEE SA's Antitrust, Competition, and Commercial Terms Policies course (See <https://standards.ieee.org/about/training/>)*]

- Please be aware that IEEE standards are active for ten years. Your IEEE SA Program Manager will contact you after the publication of your IEEE standard to discuss maintenance options.

Section B for submittal of projects to revise an existing IEEE standard:

Please supply information about the following criteria:

- Current IEEE Standard Number and year.
- Adequate participation (at least three entities who are or are willing to become voting members in the project [*Note: IEEE SA entity membership will be required*]).

Which of the proposed entities participated in the development of the current edition of the standard?

- The CAG was the primary Standards Committee for the existing IEEE standard. Is there a request to change to a different primary Standards Committee or other changes to any co-Standards Committees?
- Candidate Working Group Chair – Include the name and IEEE SA entity affiliation of the individual who would like to become the Working Group Chair. Please detail that individual's experience in standards development, noting any experience and leadership roles within IEEE.

[Note: The Working Group Chair will be required to complete the Working Group Chair Fundamentals course and the Understanding IEEE SA's Antitrust, Competition, and Commercial Terms Policies course (See <https://standards.ieee.org/about/training/>)]

- Please be aware that IEEE standards are active for ten years. Your IEEE SA Program Manager will contact you after the publication of your revised IEEE standard to discuss maintenance options.