

**IEEE SA STANDARDS BOARD PATENT COMMITTEE (PatCom)
MEETING MINUTES
01 June 2020
3:00 – 3:30 p.m. UTC
Teleconference/Webex**

Attendees

Members Present:

Guido Hiertz
Yvette Ho Sang, Non-voting
John Kulick
David Law, Chair
Robby Robson

Members Absent:

Damir Novosel

IEEE Staff:

Christy Bahn
Karen Evangelista
Jonathan Goldberg
Jodi Haasz
Konstantinos Karachalios
Soo Kim
Vanessa Lalitte
Kelly Lorne
Karen McCabe
Erin Morales
Christian Orlando
Dave Ringle, Administrator
Pat Roder
Lisa Weisser
Malia Zaman

IEEE Outside Legal Counsel:

Claire Topp

Guests:

Chuck Adams
Michael Atlass

Evelyn Chen
Latonia Gordon
Jim Harlan
Simon Hicks
Gary Hoffman
John Kolakowski
Marco Lo Bue
Kevin Lu
Jim Matthews
Gil Ohana
Elisabeth Opie
Jon Rosdahl
Matteo Sabattini
Dorothy Stanley
Alan Stein
Lore Unt
Lei Wang
Helene Workman
Don Wright
Yu Yuan
Jingyi Zhou

1 CALL TO ORDER

Chair Law called the meeting to order at 3:00 p.m. UTC. There was a round of introductions by all present. It was noted that the meeting was quorate.

2 APPROVAL OF AGENDA

There was a motion to approve the agenda. In the absence of objection, the motion was approved.

3 APPROVAL OF [03 MARCH 2020 MEETING MINUTES](#)

There was a motion to approve the 03 March 2020 meeting minutes. In the absence of objection, the motion was approved.

4 ADMINISTRATIVE STATISTICS

Dave Ringle reported that there were six LOAs that had been accepted since the March PatCom meeting. [Three of the LOAs were on the custom LOA form.]

5 OLD BUSINESS

None.

6 NEW BUSINESS

6.1 PatCom Information – Hiertz

Guido Hiertz raised some questions on behalf of some of his colleagues, primarily related to LOAs [e.g., processing/logging requests for LOAs, acceptance of D.1.d LOAs, applicability of versions of LOA forms/patent policy, etc.].

It was noted that there is a substantial amount of educational material related to the patent policy at:

<https://standards.ieee.org/about/sasb/patcom/materials.html>

It was noted that there is an extensive FAQ document at:

<https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/patents.pdf>

7 [NEXT MEETING](#)

The next PatCom meeting is scheduled to occur on 01 December 2020 in Piscataway, New Jersey, USA.

Dave Ringle informed attendees that it was possible that the December SASB meeting series could switch to a virtual-only meeting series. Potential attendees should check with Dave before making any travel plans.

8 ADJOURNMENT

There being no further business, the meeting was adjourned at 3:48 p.m. UTC.